



National Finance Center Customer Notification

Date of Notification: November 9, 2009

Subject: NFC EmpowHR Maintenance Window Extended

Database/Customer(s) Affected: EmpowHR customers

Dear Customer:

The EmpowHR scheduled maintenance window has been extended. The EmpowHR application will not be available from Saturday November 14, 2009, 9:00 a.m. CST through Sunday, November 15, 2009, 6:00 a.m. CST.

The maintenance outage will affect all EmpowHR users including the Forest Service CRM system.

If you have any questions regarding this notification, please contact the EmpowHR Help Desk at nfcempowhr@usda.gov for assistance.

KW: M5-10-012

“Tip of the Week”

Agencies are reminded of their responsibility for issuing canceled payments. The Canceled Payments Requiring Agency Action report is available on the Reporting Center.